

**MAINE SCHOOL OF SCIENCE AND MATHEMATICS
BOARD OF TRUSTEES**

Meeting Minutes
December 2, 2017
University of Maine Orono/Wells Conference Center
Orono, Maine

Board members present were: M. Anderson, C. deLutio, D. Eustis-Grandy, D. Ferguson, S. Gilley, J. Judd, D. King, J. Pieh, L. Renick-Butera, R. Rice, L. Shorty and C. Wray.

Officer of the Board present: M. Lambert, Treasurer

Absent were: M. Albert, J. Allen, T. Bolen, J. Herweh, and F. Woodman. Dr. Specht has officially submitted his resignation to the BoT Chair.

Administrators and staff present were: M. Beckum, M. Grillo, and D. McGann.

Others present in the room: D. Lambert, T. Gilley, J. Pike, K. Pike, and M. Reagan.

I. The meeting was called to order at 10:05am by Chair, J. Judd

Introductions of Board Members and guests

The Board recessed at 10:06am for committee meetings and returned to regular session at 12:32pm.

II. Discussion Items

- a. Executive Director Committee Search – Chair of the Committee, R. Rice, gave an update on the Executive Director Search.

*October 19 meeting of the Executive Search – the document was finalized and sent out the last week of October.

*Week of December 12 – one week to review candidates' documents

*Meeting in Bangor on December 19 to select semifinalists

*January 19 & 20 meeting in Bangor to review semifinalists documents

*January 29-Feb 16 – interview semi-finalists

*Current pool of candidates is 12ish (wide range of background)

*Search committee process is confidential.

J. Judd extended the Board's appreciation to Dr. Rice for his work chairing this committee.

III. Reports

- a. Faculty Representative – D. Eustis-Grandy updated the board on the school climate, division of humanities department into two departments and eyewash filter due to be installed December 1.

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Mr. Shorty informed the Board regarding several disciplinary infractions involving some of our students.

- b. Student Representative – S. Gilley mentioned the toxic atmosphere, apathy amongst students and community.

Mr. Judd expressed his appreciation in Scott’s willingness to share.

- c. MSSM Parents’ Association – T. Gilley reported that they have not received that many questions from new parents; could be attributed to good communication.

- Good group passionate about VEX.
- Just received Foundation funds working on events with ResLife.
- Mental health concerns.

- d. Foundation

- Annual report sent out (helpful to getting gifts)
- T. Fogarty still on board on a minimal basis
- Annual Appeal goes out December 10 or 11
- Look into once a year BOT & Foundation meet together to collaborate

IV. Culture of School

- Appreciation to M. Grillo and ResLife team for their role
- Not as fond of concerns from ResLife as from others from faculty to students
- Reiterate “toxic environment”
- Students & staff stressed, nervous scared
- Suggested school-wide assemblies; more time to address
- Training faculty to handle the situation; supporting student vs. disciplining student
- D. Eustis-Grandy mentioned that we are now bringing in a broader, more diverse student body
- What is it that we need to “look like” to be viable?
- Faculty “frightened to have student in class”
- Bullying – encouraged by peers NOT to come forward – accountability issues (tell Luke/ED)
- Question on procedural of dismissal/expulsion of students need (Governance Committee)

V. Consent Agenda

- a. D. Ferguson moved to accept the December 2, 2017 Management Report and the minutes of the September 30 Board meeting, seconded by Charles Wray and voted unanimously.
- b. J. Pieh asked if M. Grillo’s report that was not ready at the time of distribution would be forthcoming.

VI. Public Comment

- a. M. Reagan noted how much M. Grillo has grown and blossomed in 7 years.

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- b. Acknowledge kudos to the administrative team from Mr. Shorty.

VII. Reports

- a. Advancement – D. Ferguson – summer camp referral program.
- b. Governance – Review of Policies for First Reading: JCA-Transgender Students Policy & JCA-R- Transgender Learners Procedure & JLCD- Administration of Medication
- i. Moved by C. deLutio and seconded by D. Ferguson; motion was withdrawn
 - ii. Moved by J. Pieh and seconded by D. King to table policies JCA & JCA-R.
 - iii. Moved by D. Ferguson and seconded by K. deLutio to approve Policy JLCD for first reading and voted unanimously.
 - iv. Working on name to submit to Governor's Office to fill Trustee open seats.
- c. Finance and Facilities - D. King reported that a review of the September 2017 financial reports as well as the end of year audit report.
- i. Moved by D. King and seconded by J. Pieh that the Board of Trustees approve the 7th clean audit and voted unanimously.
 - ii. Minutes of the Audit Committee meeting need to be approved?
 - iii. D. King updated the Board on the stairs and railings going down to the dorm.
 - iv. Need to inform the Board of the total amount of the RSU 39 contract.
- d. Program Committee – C. Wray reported on the school climate, the Strategic Vision – what data needed to assess program and residential life?
- i. A suggestion was made to send a 'school climate survey' on an annual and/or biannual basis, D. McGann is working on a draft adapted from the NCSSM
 - ii. Also Faculty and staff survey was suggested.

VIII. Adjourn

Moved by D. King and seconded by D. Ferguson to adjourn the meeting and voted unanimously. The meeting adjourned at 3:16 pm

The next meeting will be Saturday, March 3, 2018 at MSSM in Limestone.

Respectfully submitted,



Luke C. Shorty, Clerk
Board of Trustees

Approved: December 2, 2017