

**MSSM Board of Trustee
Meeting Minutes
March 5, 2016
Le Club Calumet
Augusta, Maine**

Board members present were: W. Beardsley, Commissioner of Education; C. deLutio, BOT Vice-Chair; D. Ferguson, J. Judd, BOT Chair; C. Kesselheim, D. King, R. Lyons, J. Pieh, TH Reagan, W. Specht, C. Voyer, L. Shorty, BOT Secretary; D. Haines, BOT Emeritus Member.

Board of Trustees Officers present: M. Lambert, Treasurer.

Administrators present: D. McGann and A. Whittemore.

- I. The meeting was called to order at 1:35 pm by Chair, Jason Judd with introductions following.
 - a. The Chair opened with a wide ranging discussion about the necessity for a strategic plan for the future of the school. He introduced Ed Cervone, Executive Director of Educate ME; Ross White, Director of Distance Education and Extended Programs from the North Carolina School of Science and Mathematics and Mohamad Musavi, Associate Dean of Engineering at the University of Maine.
 - i. Ed Cervone discussed Maine's low working population, skills available in the work force, Maine's high graduation rate (87%) for high school seniors, connections with business and proficiency-based learning.
 - ii. Ross White discussed the availability of distance education, enrichment programs and innovation.
 - iii. Mohamad Musavi discussed the approach of STEM education and resulting economic impacts, the GDP of Maine and a framework for K-12 education including science, engineering and cross cutting concepts. He also discussed the need to attract women to STEM (50% of population but only 18% of STEM fields).
- II. Reports
Deb Eustis-Grandy answered any questions on the Faculty report; TomHenry Reagan commented on the Student Senate Report; Barrie Brusila on the MSSM Parents' Association and Jerry Pieh updated the Board on the Foundation.
- III. Consent Agenda
 1. On a motion by W. Specht and second by TH Reagan, the management reports were accepted by a unanimous vote.
 2. On a motion by W. Specht and seconded by TH Reagan, the December 5, 2015 Board of Trustees meeting minutes were ratified unanimously.
- IV. Public Comment
 1. During the public comment period, Cadet Lillian Costello, USAF joined us by phone and informed the Board that she would be the incoming Alumni Association President.
 2. Allison Johnson thanked the Foundation for all of their hard work in assisting to promote the school and help fund non-program activities at the school.
 3. Cole Butler informed the Board that he was working on a 90+ page paper address "Stress at MSSM and the Community's Mental Health".

V. Action Agenda

1. Advancement:

Jason Judd gave the report of the Advancement Committee for Dale Gordon who was unavailable to attend this meeting.

2. Program Committee:

- a. C. Kesselheim and C. Voyer reported on the discussions of the Program Committee and their work toward improving program reviews.

3. Governance Committee:

- a. R. Lyons reported on the continuing work of the Governance including By-Law changes, new policies and succession planning. She also noted we had 4 positions on the Board of Trustees coming open and the need to increase its candidate pool. R. Lyons moved that the policy DKC – Expense Authorization and Reimbursement be approved for first reading, seconded by D. King and voted unanimously.
- b. R. Lyons moved that Policy GCP – Reduction in Force be approved for first reading, seconded by D. King and voted unanimously.
- c. R. Lyons recommended that JJIF- Concussions and Other Head Injuries be tabled to receive additional comments. No further action was taken on JJIF at this meeting.

4. Finance & Facilities:

- a. D. King reviewed the current state of finances for FY'16. D. King discussed a recommendation for increasing room and board for FY'17 to \$9010.00 from \$8450.00. After discussion of the need to increase the Room & Board, D. King moved that the Board approve the Room & Board increase to \$9010.00 for FY'17 and seconded by D. Ferguson. The vote is as follows: Ayes: 7 (J. Judd, W. Specht, D. Ferguson, C. Kesselheim, D. King, TH Reagan and C. deLutio); nays: 2 (J. Pieh and W. Beardsley); and 2 abstentions: (R. Lyons and C. Voyer).

VI. Adjournment

On a motion by TH Reagan and a second by W. Specht, the meeting was adjourned by unanimous vote at 5:21 pm.

Respectfully submitted,



Luke C. Shorty, Secretary
MSSM Board of Trustees

Approved: May 27, 2016